

# **Pipeline into Employment**

## Apprenticeships

Apprenticeships are work-based training programmes for anyone over the age of 16. They include work experience, a qualification and skills training.

Some of the apprenticeships we offer are: Gas, Electrical, Business Admin, H\$S, IT and Quantity Surveying.

Visit this link for more information: http://astongroupuk.com/category/vacancies/

**Or email us for further information:** email address

#### Work Experience

One to two week work placements which allow people of all ages who are looking for employment in a specific field to gain practical experience – and find out what it's really like.

The type of work you'll be expected to do will vary, depending on the individual workplace and type of placement you choose, although it will normally involve a large amount of observation or work 'shadowing', alongside assisting with day-to-day tasks and duties. A pre-employment training programme is a great way to help people get 'work ready' and support people into work.

#### Internships

This is a 4–12 week work experience placement to gain entry level exposure to a particular field. interns spend their time working on relevant projects, learning about the field, making industry connections, and developing both hard and soft skills.

#### **Training Workshops**

These workshops can be delivered both physically at our offices and local colleges and community centres, as well as virtually, both 1-2-1 and in groups. They include CV Writing, Mock Interview Skills, Transferable Skills, Health & Safety, Digital Inclusion and Data and Cyber Security amongst others.

### Insight Days

These workshops are designed to specifically focus on one role within the Built Environment such as Gas, Plumbing, Business Administration, Electrician, IT, HR, Mechanical and Financial/QS etc.

Our experienced colleagues and apprentices will provide interactive activities alongside Q&A's and careers advice to gain a better understanding of on the job duties.